



You can make a BIG difference!

What we need to make this a successful event on Monday, October 9th:

Raffle Donations: *Can be dropped off to the School office, rectory, or Church Sacristy before/after weekend masses by Monday, October 2nd. Clearly mark bags/boxes "Fall Festival Donation".*

1. Blessed Sacrament students can donate items to match the theme of their class basket. Don't know the theme? Check the website, Facebook, or Student Portal to get it! We'll also take individual donations of lottery tickets, gift certificates for goods/services, and handmade crocheted/knitted items. Large empty wicker baskets and clear cellophane are needed to wrap everything up! **Contact Betty Kane at (413) 335-4540 if you can donate!**

Food Donations: *Drop-off or pick-up of items can be scheduled prior to the Festival.*

2. We welcome donations of large quantities of hot dogs, hamburgers, sausages, buns/rolls, water, soda, juice, paper plates, napkins, and plastic utensils. **Contact Paul or Kara Kane at (413) 530-6097 if you can donate!**

Lots of Volunteers: *Available before, during, and after the Festival! Volunteers will be contacted to confirm their participation the week of the event. Here's when we're looking for help:*

1. **Raffle Basket Prep, Week leading up to Festival:** *At the BS Parish Center the week prior to the Festival during both AM & PM*
2. **Tent/Grill Pickup, Saturday, 10/7 from 9:00am-11:00am:** *Meet at BS Church parking lot to travel to St. Thomas in West Springfield to load truck with tents. Unload truck at BS upon return. Heavy lifting required.*
3. **Tent/Table/Chair Setup, Sunday, 10/8 from 12:00pm-5:00pm:** *Meet in BS Church parking lot. Heavy lifting required.*
4. **Event Setup, Monday, 10/9 from 6:00am-8:00am:** *Transport items from Parish Center to parking lot and set up tables, displays, food stations, etc. Assist with crafter arrival and setup.*
5. **Event Operations, Monday, 10/9 from 8:30am-3:00pm:** *Assist with Festival operations, including food tent assistance, ticket sales, bake sale, raffles, and kids activities. Please consider volunteering for a minimum three-hour shift to help us minimize staffing changes.*
6. **Event Teardown, Monday, 10/9 from 3:00pm-6:30pm:** *Breakdown of displays, tables/chairs, and food stations, trash collection, packing of truck to return tents and grills to St. Thomas in West Springfield.*

If you can VOLUNTEER, please return the slip below to the School office or Rectory by October 4th.
Call (413) 532-0713 or email bsfallfestival2017@comcast.net with any questions about volunteering.

Name: _____ Phone: _____ Email: _____

I can help with: _____ From: _____ To _____

I can also help with: _____ From: _____ To _____